

Workforce Consortium  
Northern Nevada Service Provider  
Directory  
April 2015

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**Agency name:** The Academy for Career Education (ACE High School)

**Address (physical location):** 2800 Vassar Street, Reno, NV 89502

**Phone number:** 775-324-3900      **Website:** [www.acehighschool.org](http://www.acehighschool.org)

**Programs:** Full-time, Career and Technical Education High School; students earn high school and college training and credit in:

- Building Trades
- Diesel Technology
- Machine Technology
- Energy Technology
- Architectural and Technical CADD

**Services:**

Public, charter high school – comprehensive program services culminating with Nevada High School Diploma and career certifications.

**Eligibility Criteria:**

- Completed Application with supporting documentation (download from website)
- High School age AND non-graduated, GED students may not apply
- Must able to graduate within the legal amount of time allowed to attend high school in Nevada, typically 4 years, sometimes 5.

**Primary Contact Person:** Bob DeRuse or Leigh Berdrow

**Contact Information:** 775-324-3900 or email at [lberdrow@acehighschool.org](mailto:lberdrow@acehighschool.org)

**Agency name:** BAWN, The Builders Alliance

**Address (physical location):** 806 Randall Drive, Carson City, NV 89701

**Phone number:** 775-882-4353      **Website:** BAWN.org

**Programs:**

Workforce Development

Legislative advocacy at Federal, State and Local levels

**Services:**

Representing over 700 member companies in construction and related businesses, throughout the state of Nevada.

**Primary Contact Person:** Pamela Duxbury, Outreach Coordinator

**Contact Information:** 775-882-4353, extension 104; outreach @bawn.org

**Agency name:** Bureau of Vocational Rehabilitation/DETR/State of Nevada

**Address (physical location):** 1235 Corporate Blvd. Reno, NV 89502

**Website:** [nvdeetr.org](http://nvdeetr.org)

**Programs:**

- Vocational Rehabilitation
- Services to the Blind and Visually Impaired
- Business Enterprise of Nevada
- Transition Services

**Services:**

- Assessment of job-related skills and abilities, assistance with job search, placement and retention
- Determination of eligibility and vocational rehabilitation needs
- Physical and mental restoration services related to vocational rehabilitation goals, such as possible corrective surgery or therapeutic treatment
- Collaboration with employers to provide assistive technology for the workplace
- Collaboration with agencies to provide public assistance, such as housing and food stamps
- Transportation in connection with providing vocational rehabilitation services
- Interpreter services for individuals who have a hearing impairment
- Career counseling and guidance
- Post-employment services
- Education, training and skills enhancement
- Tools, licenses and supplies as needed
- Transition services for high school students with disabilities interested in entering the workforce upon graduation

**Eligibility Criteria:**

Must have a disability that is impeding your ability to get or keep a job. Must want to work. Must be old enough and legal to work in the United States

**Primary Contact Person:** Mechelle Merrill MS, CRC, CPM, Bureau Chief

**Contact Information:** 775-684-4078

**Agency name:** Career College of Northern Nevada

**Address (physical location):** 1421 Pullman Drive, Sparks, NV 89434

**Phone number:** 775-256-2266      **Website:** [www.ccn.edu](http://www.ccn.edu)

**Programs:**

Medical Assisting, Health Information Technology, Pharmacy Technician, HVAC/R, Welding and Fabrication, Industrial Electronic Technology, Information Technology Specialist

**Services:**

Placement Services  
Conference Space  
Employer- specified Training

**Primary Contact Person:** Robert McLaughlin

**Contact Information:** 775-856-2266; [rmclaughlin@ccnn4u.com](mailto:rmclaughlin@ccnn4u.com)

**Agency name:** Center for Business Excellence

**Address (physical location):** 370 Panamint Road, Virginia City Highlands, NV  
89521

**Phone number:** 775-847-7929      **Website:** [www.cbenv.com](http://www.cbenv.com)

**Services:**

- Workforce Development
- Knowledge Transfer
- Business Process Improvement
- Leadership Development

**Primary Contact Person:** Tom Taormina

**Contact Information:** [tom@cbenv.com](mailto:tom@cbenv.com)

**Agency name:** Communities in Schools Western Nevada

**Address (physical location):** 1301 Cordone Avenue, Reno, NV 89502

**Phone number:** 775-846-0250 **Website:** CISNevada.org

**Programs:** Full-time school site coordinators in Washoe County School District who provide basic and integrated student support services for students and their families.

**Services:**

Basic support: food security, clothing, school supplies, resource navigation  
Integrated support services: retention, academic remediation plus support, mentoring, internship and workforce navigation.

Case Management:

Drug Abuse Counseling

Mentoring

Motivational Interviewing

**Eligibility Criteria:**

Washoe County School District student at one of three sites in Washoe County:

Libby Booth Elementary School

Hug High School

Innovation High School

And/or a member of the student's family

**Primary Contact Person:** Jane Holman, Executive Director

**Contact Information:**

Office: 775-846-0250

Mobile: 775-815-4121

Jane@CISNevada.org



**Agency Name:** Community Services Agency

**Address (physical location):** 1090 E. 8<sup>th</sup> Street Reno, NV 89512

**Phone number:** 775-786-6023

**Website:** [www.csareno.org](http://www.csareno.org)

**Programs:**

- Workforce Development
- Head Start
- Early Head Start
- Weatherization
- Affordable Housing
- Free Tax Preparation
- Family Development
- Entrepreneurship/Business Development

**Services:**

- Job Training and Employment Assistance
- Youth Career and Education Services
- Employer Resources
- Financial Education
- Supportive Services
- Health and Nutrition Education
- Family Engagement Services
- Community Resources

**Eligibility Criteria:**

Service eligibility is provided on a case-by-case basis dependent on services needed. Please contact the office for additional information regarding specific needs.

**Primary Contact Person:** Cloyd Phillips

**Contact Information:** [cphillips@csareno.org](mailto:cphillips@csareno.org)

**Agency name:** cvirtual

**Address (physical location):** 155 Cadillac Place, Reno, NV 89509

**Phone number:** 7775-200-0550      **Website:** www.cvirtual.com

**Programs:**

Recruiting through the use of a video interviewing platform

**Services:**

Recruiting and placement specializing in technology and engineering firms and professionals

**Primary Contact Person:** David Crumbley

**Contact Information:**

775-200-0550

david@cvirtual.com

**Agency Name:** DETR/Nevada JobConnect

**Address (physical location):** Nevada JobConnect has 3 locations in the Reno, Sparks, and Carson City areas.

Reno JobConnect – 4001 S. Virginia Street, Suite H, Reno, NV 89502  
Sparks JobConnect – 1675 E. Prater Way, Suite 103, Sparks, NV 89434  
Carson JobConnect – 1929 N. Carson Street, Carson City, NV 89701

**Phone number:** Reno JobConnect 775-284-9600  
Sparks JobConnect 775-284-9520  
Carson JobConnect 775-684-0400

**Website:** [www.nevadajobconnect.com](http://www.nevadajobconnect.com)

**Programs:**

- Employment Services
- Reemployment Services for Unemployment Insurance Claimants
- Career Enhancement Program
- Veterans Employment Services
- Rapid Response services to assist workers who may be facing unemployment
- Trade Adjustment Assistance
- Federal Bonding Program
- Bureau of Vocational Rehabilitation

**Services:**

- Job search and placement assistance
- Job matching and referral
- Job Development
- Access to Job Search workshops
- Referral to supportive employment services
- Job training assistance
- Resume assistance
- Skills and aptitude testing and assessments
- Assistance with Reemployment related expenses such as tools, uniforms, etc.
- Self-service Resource Center - copier, fax, computer for job search related activities
- Access to Unemployment claim filing via phone and computer
- Referral to Workforce Investment Opportunity Act training providers

**Eligibility Criteria:**

Eligibility varies by program and type of services requested. Not everyone will qualify for every service or program. It is recommended interested candidates meet with an Employment Representative for detailed eligibility requirements.

**Primary Contact Person:**

Kathie Holbrook, Reno JobConnect Office Manager  
Roberta Ramsey, Sparks JobConnect Office Manager  
Girish Pandit, Carson JobConnect Office Manager

**Contact Information:**

Kathie Holbrook: 775-284-9644 e-mail: [kaholbrook@nvdeetr.org](mailto:kaholbrook@nvdeetr.org)  
Roberta Ramsey: 775-284-9532 e-mail: [raramsey@nvdeetr.org](mailto:raramsey@nvdeetr.org)  
Girish Pandit: 775-684-0405 e-mail: [gkpandit@nvdeetr.org](mailto:gkpandit@nvdeetr.org)

**Agency Name:** State of Nevada, Division of Welfare and Supportive Services

**Address (physical location):** Central office: 1470 College Parkway, Carson City, NV 89706

<b>Phone number:</b> L. Wilson	684-0626
M. Burroughs	684-0610
M. Wortman	684-0506

**Programs:**

- **TANF-NEON (Temporary Assistance to Needy Families):** The Nevada Division of Welfare and Supportive Services' TANF Employment and Training Program is called "New Employees of Nevada (NEON)". The program provides a wide array of services designed to assist TANF households become self-sufficient primarily through training, employment and wage gain; thereby, reducing or eliminating their dependency on public assistance programs.
- **SNAPET (food stamp employment & training):** SNAPET promotes the employment of SNAP participants through job search activities and group or individual programs which provide a self-directed placement philosophy, allowing the participant to be responsible for his/her own development by providing job skills and the confidence to obtain employment

**Services:**

- **TANF-NEON:** The TANF-NEON Program provides case management services and support services in the form of child care, transportation, clothing, tools and other special need items necessary for employment. Social Work Case Managers are also located in the offices to provide more in-depth case management services to the hardest-to-serve population in this program. These hardest-to-serve participants may participate in additional activities such as mental health, substance abuse and/or domestic violence.
- **SNAPET:** SNAPET provides support services in the form of transportation reimbursement, bus passes and assistance meeting the expenditures required for Job Search (such as interview clothing, health or sheriff's card if it is known that one will be required).

**Eligibility Criteria:**

- **TANF-NEON:** Individuals must be a TANF recipient, meet the definition of a “work eligible individual” and be determined NEON program mandatory. This includes all adults or minor head-of-households (HOH) receiving assistance under TANF-NEON program. This excludes minor parents not HOH or married to the HOH, non-citizens not eligible for TANF, SSI recipients, parents caring for disabled family members in the home and tribal TANF recipients.
- **SNAPET:** Individuals must be a SNAPET recipient. The household's gross income must be less than or equal to 200% of poverty; the household's net income must be less than or equal to 100% of poverty to be eligible. Households in which all members are elderly or disabled have no gross income test. The resource limit for all households except those with elderly or disabled members is \$2,000; households with elderly or disabled members have a resource limit of \$3,250 (exceptions: one vehicle, home, household goods and personal items).

**Primary Contact Person:**

Lori Wilson, Chief, Employment and Supportive Services

**Contact Information:**

Lori Wilson, [lwilson@dwss.nv.gov](mailto:lwilson@dwss.nv.gov)

Marybeth Burroughs, NEON Program, [mburroughs@dwss.nv.gov](mailto:mburroughs@dwss.nv.gov)

Maria Wortman-Messberger, SNAPET Program, [mrwortman@dwss.nv.gov](mailto:mrwortman@dwss.nv.gov)

Department of Health and Human Services  
Division of Welfare and Supportive Services  
1470 College Parkway  
Carson City, NV 89706-7924

**Agency Name:** Dream It Do It Nevada

**Address (physical location):** 704 W. Nye Lane, Suite 201 Carson City, NV 89703

**Phone number:** 775-884-4492

**Website:** [dreamitdoitnevada.com](http://dreamitdoitnevada.com)

**Programs:**

Dream It Do It is the national engine for driving industry growth and workforce development in regional economies. Nevada is one of approximately 23 states currently participating in the Dream It Do It effort, which was created to attract workers to fill the approximately 600,000 open manufacturing jobs in the U.S. Dream It Do It bridges the substantial gap between what Nevada’s fastest-growing industries need and what its workers can offer.

**Services:**

Dream It Do It provides three basic functions to meet its goal:

1. **Uncover Islands of Excellence:** Identifies the assets within the community that enable you to earn the training and credentials that employers value. These may be found in the business community, educational system, nonprofit sector or workforce development system.
2. **Establish Career Pathways:** Identifies the necessary steps along each career pathway in Nevada’s fastest-growing industries, such as manufacturing; mining; transportation, distribution and logistics; health care and energy.

It is developing a system of national portable, industry-recognized credentials that align with both the state’s existing academic resources and the National Skills Certification System. Dream It Do It programs like Right Skills Now offer career training and internship experiences that work to fill critical worker shortages with immediate, recognized employer need.

3. **Communicate these assets to all Nevadans statewide:** Dream It Do It connects you with these assets by sharing messages about job fairs, factory tours, job training or professional development programs and more. It provides information to students, parents, transitioning workers and the broader community through traditional marketing and advertising, social media and community outreach efforts.

**Eligibility Criteria:**

Please contact our office for additional information on your specific needs.

**Primary Contact Person:** George Gussak

**Contact Information:**

775-884-4492

[ggussak@dreamitdoitnevada.com](mailto:ggussak@dreamitdoitnevada.com)

**Agency Name:** EDAWN (Economic Development Authority of Western Nevada)

**Address (physical location):** 5190 Neil Rd. Ste. 110 Reno, NV 89502

**Phone number:** 775-829-3700

**Website:** [www.edawn.org](http://www.edawn.org)

**Programs:**

- Business Development team works to attract primary companies from outside the region that create above average wage jobs in target industries.
- Business Retention, Expansion and Workforce Development team supports existing primary companies in the region and helps new companies once they have located in the area. Assistance includes managing training incentive applications, identifying needs, connecting companies with potential employees, and with resources that can support their growth and success. Play lead role in coordinating workforce development activities in the region.
- Entrepreneurship team acts as a one-stop clearinghouse for entrepreneur resources and supports entrepreneurs through all stages of their development.

**Services:**

EDAWN is a private/public partnership established in 1983, committed to recruiting, expanding and supporting newly forming quality companies that bring jobs to the region and have a positive impact on the quality of life in the Greater Reno-Sparks-Tahoe region.

**Eligibility Criteria:** Primary Companies.

**Primary Contact Person:**

Nancy McCormick

**Contact Information:**

[mccormick@edawn.org](mailto:mccormick@edawn.org)

775-829-3719



**Agency name:** Frontier Community Action Agency

**Address (physical location):** 640 Melarkey Street, Ste 3, Winnemucca, NV 89445

**Phone number:** 775-623-9003

**Programs:**

- Family Resource Center
- Employment Program
- Miles for Smiles Program
- Humboldt Co. Back Pack Program
- Pershing Co. Back Pack Program
- VITA Program

**Services:** The FCAA establishes and directs programs that help residents of Elko, Humboldt Lander, and Pershing Counties in Nevada address social and economic issues faced by low-income, special or at-risk individuals and families. FCAA collaborates with community members on strategies and techniques to implement changes that bring about opportunity and enable citizens to secure economic self-reliance. The FCAA offers assistance in the following areas: welfare and social service applications, energy assistance applications, low income housing applications, and TANF eligibility.

FCAA offers clients:

- employment assistance
- resume assistance
- tax assistance
- financial literacy training
- SNAP rural outreach
- backpacks for kids program to provide weekend lunches for children
- Hope Tree-grief counseling
- Miles for Smiles dental care for people 18 and younger
- supportive housing program for the disabled and homeless, and the summer food service program serving lunch at the park for anyone 18 years of age and younger.

**Eligibility Criteria:** 125% of poverty guidelines

**Primary Contact Person:**

Janine Robinson, Finance Director/Co-Director  
Alaine Nye, Program Director/Co-Director

**Contact Information:**

775-623-9003

**Agency Name:** JOIN

**Address (physical locations):**

Carson City	1925 North Carson Street	Carson City, NV 89701
Elko	618 Idaho Street, Suite 2	Elko, NV 89801
Ely	1502 E. Aultman Street	Ely, Nevada 89301
Fallon	121 Industrial Way	Fallon, NV 89406
Fernley	460 W Main Street	Fernley, NV 89408
ProNet	1201 Terminal Way, Suite 104	Reno, NV 89502
Reno/Sparks	1201 Terminal Way, Suite 104	Reno, NV 89502
Winnemucca	211 South Bridge Street	Winnemucca, NV 89445

**Website:** <http://www.join.org>

**Programs:**

JOIN's mission is to prepare each client to become gainfully employed in a skilled occupation that leads to financial stability, economic independence, and the self-esteem gained from a rewarding career. All JOIN's services are free and financed by the Workforce Investment Act; no client pays a fee of any kind and the agency is a 501(c) non-profit agency.

JOIN, Inc. provides career training for in-demand occupations to residents living in any one of thirteen (13) northern Nevada counties. Each eligible client is assigned a Client Coordinator who maintains oversight and guidance from the time of enrollment, through the employability skill development process, selection of an appropriate training course, completion, and placement in fulltime work at a living wage, not a minimum wage.

Its ProNet service offers transition assistance to dislocated middle-to-senior level professionals seeking to reenter the workforce. ProNet clients are provided ample networking opportunities with one another and key business leaders and community employers.

**Services:**

- Participation in an individual Skills Inventory to identify interests, aptitudes, and competencies
- Individual assistance in developing a career-oriented plan
- Training in presentation and interview skills, resume development, and employment readiness
- Occupation-specific training that results in a certification, accreditation, or a license
- Support services while in training, including but not limited to: child care, transportation, work clothing, tools, and other essentials

- Referral to community services: housing, food, education, energy assistance, medical care,

**Eligibility Criteria:**

- Currently unemployed due to layoff or termination
- Receiving public assistance (TANF, SNAP, etc.)
- Economically disadvantaged
- Differently abled or with other barriers to employment
- Displaced due to divorce or separation
- Out of school with or without a diploma
- Age 18 or older at the time of JOIN enrollment
- Resident of Nevada
- Passion to commit to training and a rewarding career

**Primary Contact Person and Information:**

JOIN Administrative Office Ann Silver, Executive Director  
(775) 336-4450 [asilver@join.org](mailto:asilver@join.org)

Carson City Branch Denise Castle, Regional Branch Manager  
(775) 283-0125 [dcastle@join.org](mailto:dcastle@join.org)

Elko Branch Joanne Storms, Branch Manager  
(775) 753-1700 [jstorms@join.org](mailto:jstorms@join.org)

Ely Branch Annette Marshall, Branch Manager  
(775) 289-3061 [amarshall@join.org](mailto:amarshall@join.org)

Fallon Branch Kathy McKnight, Branch Manager  
(775) 423-6162 [kmcknigh@join.org](mailto:kmcknigh@join.org)

Fernley Branch Kathy McKnight, Branch Manager  
(775) 575-1222 [kmcknigh@join.org](mailto:kmcknigh@join.org)

ProNet Service Pieter Droog, Branch Manager  
(775) 674-5408 [pdroog@join.org](mailto:pdroog@join.org)

Reno Branch Pieter Droog, Branch Manager  
(775) 336-4450 [pdroog@join.org](mailto:pdroog@join.org)

Winnemucca Branch Rebecca Dias, Coordinator  
(775) 623-6218 [rdias@join.org](mailto:rdias@join.org)

**Agency name:** National Career Skills Institute

**Address (physical location):** 3100 Mill Street, Suite 100, Reno, NV 89502

**Phone number:** 775-843-2152

**Programs:**

National Career Skills Institute is a private educational program approved post-secondary school training facility that offers a variety of career programs. NCSI serves as a training provider for DETR (JobConnect) and JOIN, Inc. both of which may cover the cost of occupation-specific training courses.

**Services:**

- Administrative Assistant
- Animal Care Specialist
- Accounting Generalist
- Business Management
- Computer Applications (MOS)
- Human Resources
- Healthcare Billing and Coding
- Lean Green Supply Chain
- Warehouse Career
- Forklift
- OSHA 10 and OSHA 30
- CPR/First Aid with Bloodborne Pathogens
- Cash Management/ Cashier

**Eligibility Criteria:**

Age 18 or over at the time of enrollment in training course.

**Primary Contact Person:** Cathy Paschane

**Contact Information:**

775-843-2152

cathy@ncsinstitute.com

**Agency name:** Nevada Beyond Yellow Ribbon Program

**Address (physical location):** 685 E Plumb Lane Reno, NV 89502

**Phone number:** 775-384-5848

**Programs:**

- Employment Services for veterans
- Counseling
- Financial planning
- Resource assistance

**Services:**

- Resume writing (including a critique by a Nationally Certified Resume Writer)
- Job search assistance
- Mock interviews
- Skills assessments
- Career planning
- Translation of military skills and job
- Behavioral health counseling
- Referrals to community and military services

**Eligibility Criteria:**

Current member of any branch of the military, a veteran honorably discharged, or a direct dependent of a service member.

**Primary Contact Person:** Joseph Tucker

**Contact Information:** 685 E Plumb Lane Reno, NV 89502

**Office:** 775-684-5848

**Cell:** 775-230-3195

**Email:** [joseph.j.tucker9.ctr@mail.mil](mailto:joseph.j.tucker9.ctr@mail.mil)

**Agency name:** Nevada Industry Excellence, University of Nevada

**Address (physical location):** 475 Edison Way, Room 117, Reno, NV 89502

**Phone number:** 775-720-4428      **Website:** [www.nevadaie.com](http://www.nevadaie.com)

**Programs:**

Nevada Industry Excellence offers cost-effective solutions for top-line growth and operational efficiency to small and medium-sized manufacturing business, and the mining and construction industry in Nevada.

Nevada Industry Excellence is committed to building a long-term partnership with the client and his/her company to address and solve key business needs. Nevada Industry Excellence serves as the Nevada System of Higher Education Industrial Extension Program. Its primary purpose is to work directly with Nevada companies to strengthen their global competitiveness by providing information, decision support and implementation assistance in adopting new, more advanced technologies, techniques and best business practices.

**Services:**

- Lean Systems
- Quality Systems
- QuikSigma
- Energy Services
- Sales and Marketing
- Growth Services
- Engineering and Technical Services
- Organizational Development
- Supply Chain

**Eligibility Criteria:**

Businesses in the manufacturing, construction and mining industries

**Primary Contact Person:** Kathy Huber Halbardier

**Contact Information:** 775-856-5315; [khalbardier@nvie.nevada.edu](mailto:khalbardier@nvie.nevada.edu)

**Agency name:** Nevada State Human Resources Management Council – Workforce Readiness

**Website:** [nvstatecouncil.shrm.org](http://nvstatecouncil.shrm.org)

**Services:**

Providing information to identify the local resources available to employers and job seekers

**Eligibility Criteria:**

Resource list on website available, at no charge, to employers and job seekers.

**Primary Contact Person:** Melissa Marsh, Workforce Readiness Chair

**Contact Information:**

[Melissa.marsh@HRinDemand.com](mailto:Melissa.marsh@HRinDemand.com)

**Agency Name:** Northern Nevada Literacy Council

**Address (physical location):** 1400 Wedekind Rd. Reno, NV. 89512

**Phone number:** (775) 356-1007

**Website:** [www.nnlc.org](http://www.nnlc.org)

**Programs:**

- Adult Basic Education (ABE)
- Career Pathways to assist students with getting into a better job, college and/or trade school
- English as a Second Language (ESL)
- Citizenship Classes

**Services:**

- NNLC provides free Language Arts and Math classes to adult learners who dropped out of high school and are taking classes to obtain the Certificate of High School Equivalency (formerly known as the GED).
- NNLC also provides Career Pathways services to assist students with transitioning to college, into a trade, or getting a better job after they receive their HSE certificate.
- NNLC also provides English as a Second Language and Citizenship classes to foreign-born adults.

**Eligibility Criteria:**

- ABE: Must attend an orientation and take a pre-test to determine where the student skills lie. Commit to attending class regularly for a session, totaling sixty (60) hours of instruction. Must be 17 years or older unless they have a letter of withdrawal from the WCSD.
- ESL: Must attend an orientation and take a pre-test to determine their Educational Functional Level. Commit to attending class regularly for a session, totaling fifty (50) hours of instruction.
- Citizenship Classes: Foreign-born adult wanting to become a U.S. Citizen

**Primary Contact Person:** Susan Robinson, Director of NNLC

**Contact Information:** (775) 356-1007 or [director@nnlc.org](mailto:director@nnlc.org)



**Agency Name:** Safe Talk for Teens

**Address (physical location):** 6490 S McCarran Blvd., Bldg. D1 #36 Reno, NV 89509

**Phone number:** 775-823-2700

**Website:** [www.safetalkforteens.org](http://www.safetalkforteens.org)

**Programs:**

Early Intervention/Prevention Resource Program

**Services:**

- Guidance and Assistance for Teenagers
- Values Clarification & Goal Setting Exercises
- Work Experience/Business Partnership Program
- Referral help for counseling and programming in the community

**Eligibility Criteria:**

Youth ages 8-19

**Primary Contact Person:**

Joe Dufur

Director/Case Manager

Cindee Ashkar

Office Manager

**Contact Information:**

775-823-2700

[safetalkforteens@safetalkforteens.org](mailto:safetalkforteens@safetalkforteens.org)

**Agency Name:** Sierra Nevada Job Corps

**Address (physical location):** 14175 Mt. Charleston St., Reno, NV 89506

**Phone number:** 775-789-0839

**Website:** [sierranevada.jobcorps.gov](http://sierranevada.jobcorps.gov)

**Programs:** Vocational Training in:

- Automotive Maintenance
- Building and Apartment Maintenance
- Carpentry
- Cement
- Certified Nursing Assistant
- Culinary Arts
- Electrical
- Hotel and Lodging
- Medical Administrative Assistant
- Office Administration
- Painting
- Pharmacy Technician
- Plastering, Security
- Protective Services, and Welding

**Services:**

- free vocational and academic training
- room and board
- clothing
- bi-weekly pay
- basic medical and dental care
- high school diploma and HSE completion
- EIP Accommodation
- ESL
- Driver's Education
- TMCC classes
- 2-3 year length of stay
- extensive recreational activities
- one-on-one graduate placement assistance for up to 21 months

**Eligibility Criteria:**

Ages 16-24, with income below poverty guidelines.

**Primary Contact Person:** Mark Huntley

**Contact Information:** 775-789-0803(work), 775-846-6178(cell),  
[huntley.mark@jobcorps.org](mailto:huntley.mark@jobcorps.org)

**Agency Name:** Truckee Meadows Community College, Technical Sciences Division

**Address (physical location):** 475 Edison Way, Reno, NV 89502

**Phone number:** 775-856-5300

**Website:** [tmcc.edu/appliedtech/](http://tmcc.edu/appliedtech/)

**Programs:**

The Technical Sciences Division offers a diverse selection of career training programs including. The faculty and staff are committed to providing high quality training that is responsive to the needs of students and employers.

- Construction Technologies
- Manufacturing Technologies
- Transportation Technologies
- Energy Technologies
- Criminal Justice
- CTE College Credit Program
- Emergency Medical Services
- Fire Academy
- Paramedic Program
- Safety Center
- Veterinary Technology

**Services:**

See above

**Eligibility Criteria:**

Students are assessed prior to being placed in our programs so there are placed at the appropriate level.

**Primary Contact Person:**

Jim New, Dean of Technical Sciences Division

**Contact Information:**

775-856-5307

[jnew@tmcc.edu](mailto:jnew@tmcc.edu)

**Agency Name:** Truckee Meadows Community College, Workforce Development and Continuing Education (WDCE) and Adult Basic Education (ABE)

**Address (physical location):** 5270 Neil Road, Reno, NV 89502

**Phone number:** WDCE: 775-829-9010, ABE 775-829-9044

**Website:** [tmcc.edu/wdce](http://tmcc.edu/wdce) and [tmcc.edu/abe](http://tmcc.edu/abe)

**Programs:**

- **WDCE:** TMCC's Workforce Development and Continuing Education (WDCE) department offers northern Nevada's largest selection of non-credit professional success courses, along with customized training to help your business grow. Gain the competitive advantage with accelerated programs to prepare you for careers in fields such as health care, floral, grant writing, translation and more. WDCE offers expert instructors teaching a multitude of courses at various Truckee Meadows locations. Many of our programs are on the ETPL list.
- **ABE:** Gain the skills and knowledge you need to lead a richer life filled with opportunity. Whether you want to learn to read, prepare for your HSE exam or improve your English skills, Truckee Meadows Community College's Adult Basic Education (ABE) offers free and low-cost, noncredit programs to help you achieve your goals.
- **English as a Second Language:** If English is not your native language, enroll in our ESL classes to strengthen your ability to speak, read, write and understand English.
- **HSE Preparation:** Take these preparation courses in subjects of the High School Equivalency (HSE) exam. You'll also learn computer and work-readiness skills, as well as prepare for college.
- **Literacy Program:** Improve your reading, writing and math skills with our tutoring and classes that offer individualized and small-group instruction.
- **Rights and Responsibilities of U.S. Citizenship:** Are you considering taking the U.S. Citizenship exam? Learn about the rights and responsibilities of citizenship, as well as U.S. history and government.

**Services:**

See above

**Eligibility Criteria:**

Students are assessed prior to being placed in our programs so that we can ensure they are placed at the appropriate level.

**Primary Contact Person:** Amy Williams

**Contact Information:** 775-824-3831

**Agency Name:** University of Nevada, Reno Extended Studies

**Address (physical location):** 18600 Wedge Parkway, Reno, NV 89521

**Phone number:** 784-4046

**Website:** [www.extendedstudies.unr.edu](http://www.extendedstudies.unr.edu)

**Programs:**

- Advanced Composite Manufacturing
- Business Computer Skills
- Computer Programming
- Gaming Management
- Graphic Design and Video
- Human Resources
- Mediation and Conflict Resolution
- Nonprofit Management
- Paralegal
- Project Management
- Social Media and Digital Marketing
- Supervisory Management

**Services:**

- Individual courses
- Contract training opportunities

**Eligibility Criteria:**

None

**Primary Contact Person and Information:**

Shera Alberti-Annunzio

775-784-1676

[shera@unr.edu](mailto:shera@unr.edu)

Amy Ginder

775-784-4759

[aginder@unr.edu](mailto:aginder@unr.edu)

**Agency Name:** Western Nevada College, Economic Development and Continuing Education

**Address (physical location):** 2201 West College Parkway Carson City, NV 89703

**Phone number:** 775-445-4427

**Website:** <http://www.wnc.edu/ce/edc/>

**Programs:**

Workforce Certifications:

- 9-1-1 Dispatch Training
- Automotive Service Excellence
- Bookkeeping
- Certified Inspector of Structures
- Certified Nursing Assistant
- Cisco Certified Networking Associate
- CompTIA Security+
- Emergency Medical Services
- Microsoft Certified Technology Specialist
- Microsoft Certified IT Specialist
- Phlebotomy/Venipuncture
- Welding Certificate

**Services:**

- Customized training program design for employers
- Workforce skill development
- High School Equivalency: GED, HiSET (High School Equivalency Test), and TASC (Test Assessing Secondary Completion) testing
- English language learning for non-native speakers

**Eligibility Criteria:**

None

**Primary Contact Person and Information:**

David Steiger

775-445-4427

david.steiger@wnc.edu